

Campus Head - Career Services

About the Role:

Lead the end-to-end placement process for the assigned campus and act as the single point of contact for student preparedness and recruiter engagement. The role includes managing recruiter relationships, aligning student profiles with hiring needs, executing placement activities, and contributing to a standardized and efficient placement experience during the placement cycle.

Key Responsibilities:

- Lead and execute placement activities for the assigned campus
- Oversee student preparation quality, training interventions, and overall readiness for placements
- Drive recruiter engagement and ensure seamless end-to-end coordination on hiring days
- Collaborate with outreach and analytics teams to align recruiter needs with student skillsets
- Ensure an optimal recruiter experience that leads to long-term hiring partnerships
- Organize and ensure execution of CXO talks, leadership sessions, and recruiter branding events on campus
- Monitor campus-level placement performance and share timely reports with central leadership
- Act as the placement SPOC for faculty, alumni, and academic teams for campus-specific initiatives
- Implement best practices from other campuses and contribute to process alignment

Eligibility:

- 10+ years of experience in career services, corporate relations, or placement operations
- Experience managing campus placements, training interventions, and employer engagements
- Strong relationship-building and event management skills
- Familiarity with placement tools, analytics, and reporting metrics
- Proven ability to lead teams and coordinate with multiple stakeholders
- Good understanding of student development and market-aligned readiness programs
- Excellent interpersonal and communication abilities

Key Performance Indicators (KPIs):

- Number of students placed and average salary
- Recruiter retention and satisfaction at the campus level
- Student preparedness scores and participation in training initiatives
- Timely and accurate placement day execution
- Recruiter-to-hire conversion ratio
- Number of CXO and branding sessions organized
- Quality and timeliness of placement reporting to central leadership

Location:

IMI Bhubaneswar Campus

Salary:

As per industry standards

Interested candidates can mail their CVs at career@imibh.edu.in with “post applied for” in the subject line by 15th May 2026.